



# ENROLMENT FORM

Please complete and return to the CYCM Administration  
Office before the commencement of the Term.

Email: [cycm@cdu.edu.au](mailto:cycm@cdu.edu.au)

By Hand: CDU Casuarina Campus, Building Orange 6.1.07

## SECTION A – STATUS

☐ New student ☐ Continuing student

## SECTION B – DETAILS

Surname		Given Names	
Date of Birth		Age	
Relevant Medical Conditions			
Parent / Guardian Full Name			
Postal Address		Postcode	
Phone			
E-mail			

## SECTION C – EMERGENCY CONTACT

Name		Phone	
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## SECTION D

### 1. Individual Lessons

Preferred Instrument \_\_\_\_\_ Tutor Name (If known) \_\_\_\_\_ Duration ☐ 30 mins ☐ 45 mins ☐ 60 mins

Preferred Lesson Time & Day \_\_\_\_\_

### 2. Junior Music Program

- ☐ Program 1 – First Steps (Ages 3–5)  
☐ Program 2 – Soundscapes (Ages 5–7)

### 3. Kindermusik

- ☐ Level 1 (Ages 1 – 2)  
☐ Level 2 (Ages 2 – 3)

### 4. Ensemble Program

- ☐ Stringlines Ensemble  
☐ DYO – Darwin Youth Orchestra

### Choirs (Vocal Development Groups)

- ☐ Growing Voices (Ages 7-12) ☐ Youth Choir (Ages 12-18) ☐ Still Belting out (Senior Citizens) (\$30)

### SECTION E – TALENT RELEASE STATEMENT

The CYCM may use photographs from events in our publicity and promotional material.

☐ Please tick this box if you do not want your child's photos to be used for this purpose.

### SECTION F – SCHOOL SPORTS VOUCHER

☐ NT Government \$100 School Sports Voucher for payment/part payment.

### SECTION G – PAYMENT DETAILS

Card Type	<input type="checkbox"/> VISA <input type="checkbox"/> Master Card	Cardholder's Name (Print Name)		
Card Number		Expiry (month/year)	____ / ____	CVV _____

I authorise the Centre for Youth and Community Music to debit my credit card with the amount of \$\_\_\_\_\_\*

I certify that I am over 18 years of age.

Signature\_\_\_\_\_

\*This is not a tax invoice. A receipt for the amount paid will be forwarded to you.



## TUITION FEES

Tuition Type	Duration / Frequency	Fee
Individual Lessons (8 lessons per term)	30 minutes each	\$425.00 per term
	45 minutes each	\$637.00 per term
	60 minutes each	\$850.00 per term
Ensemble Programs and Junior Music Programs	8 sessions per term	\$165.00 per term
Kindermusik Classes (Maximum 8 per group)	8 sessions per term	\$180.00 per term
Darwin Youth Orchestra	8 sessions per term	\$180.00 per term

***All prices are GST inclusive.***



# TERMS and CONDITIONS

- 1. Make-Up Lessons:** Lessons missed due to the student's unavailability cannot be rescheduled. Make-up lessons are offered only in the event of the tutor's absence and will be arranged directly between the student and the tutor.
- 2. Re-Enrolment:** Re-enrolment from one term to the next is automatic. If you wish to make changes, please notify the Administration Office.
- 3. Tuition Fees:** Tuition fees must be paid in full before lessons commence. Fees are non-refundable, and enrolments will not be processed, nor lessons conducted, until payment is received.
- 4. Payments:** Payments must be completed before the term begins and can be made in the following ways:
  - In person: At the CYCM office, Charles Darwin University, Building Orange 6.1.07.
  - Online upon receiving payment link from CYCM office.
  - EFT (Electronic Funds Transfer): Bank transfer details are available upon request.
- 5. Cancellation/Withdrawal:** Cancellations or withdrawals must be communicated in writing at least seven (7) days in advance. Cancelled lessons are non-refundable.
- 6. Location:** All lessons will be conducted at Charles Darwin University, Casuarina and Palmerston Campus. Online lessons may be arranged upon request.
- 7. Terms and Lessons:** The CYCM calendar year is divided into four terms, each consisting of 10 weeks. Students receive 8 lessons per term, scheduled from Monday to Saturday. Students should ensure they can attend all 8 lessons.
- 8. Extra Lessons:** Additional lessons can be arranged for an extra fee through the CYCM Administration Office, subject to tutor availability.
- 9. Tuition Times:**
  - Individual and Small Group Lessons: Tuition times are negotiated between the tutor and the student (or parent) to ensure mutual suitability.
  - Ensemble Program: Lesson schedules are published before the term begins.
- 10. Instruments:** Students must provide their own instruments, except for pianos. Piano and drums students should have access to a piano or drums set at home for practice.
- 11. Use of Rooms:** Practice rooms are available to students during CYCM opening hours. Afternoon bookings are mandatory to ensure room availability.
- 12. Additional Costs:** Costs such as books, music accessories, accompanist fees, recordings, and entry fees for competitions or exams (e.g., AMEB) are not included in the CYCM enrolment fee and will be the responsibility of the student.
- 13. General Policies:** CYCM reserves the right to alter or amend any tuition arrangements after consulting with students, parents, and tutors. CYCM reserves the right to decline or cancel an enrolment.

**By enrolling, you acknowledge that you have read and agree to these Terms and Conditions.**

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Contact Details:** P. (08) 8946 6013 | E. [cycm@cdu.edu.au](mailto:cycm@cdu.edu.au) | W. [cdu.edu.au/cycm](http://cdu.edu.au/cycm)  
**Location:** Charles Darwin University, Casuarina campus, Building Orange 6